

Who to Notify & the Death Certificate

After burial or cremation we will submit notification of death to the Registry of Births Deaths and Marriages. This requires us to provide information provided by the treating Doctor, or Coroner in addition to information about your loved one provided by you. Some of these details may be found on your loved one's Birth or Marriage Certificate. Information you will provide about your loved one will include;

- Their full legal name.
- Their date of birth and date of death.
- Was your loved one born overseas and if so what year did they immigrate to Australia
- Their home address and address of passing.
- Their main occupation during their working years eg. Home Duties or Labourer etc.
- Are they married, divorced, widowed or have never married ?
- Details of any and all marriages including full name of spouse, date of and place of marriage.
- Details of any biological or legally adopted children including any children who may have been stillborn or passed away. This information will include their legal first name , middle name and date of birth for each child.
- Details of your loved one's legal parents, such as their full legal names including the mother's maiden name and details of their main occupation during their working years eg. Home duties or Labourer etc.

If a physical copy of the death certificate has been requested (this can take up to two weeks after burial or cremation), we will reach out to you on it's arrival making a time for you to attend our office.

If you have opted for a link to request a physical copy of the certificate and you wish to receive the certificate sooner, please attend your local WA courthouse to purchase this once processing is completed. When applying for a certificate via the link or at the courthouse you must provide proof of identity, your loved one's full name, date of birth, date of death, and any supporting legal documents required.

If you are not an immediate family member such as a Parent, Husband, Wife, Child, or are an executor of the loved one's estate and you require a copy of the certificate, we recommend that you order a physical copy from your funeral director.

Please find on the following page a guide of organisations that need to be contacted in the days and weeks after your loved one has passed. Some organisations may require the official death certificate, please note that this will not be available until after your loved one's burial or cremation, however many organisations will not require this document. If you require documentation to access your loved one's insurance or Superannuation before the funeral, please reach out to your funeral director.

- Australian Death Notification Service, a free online government service to notify multiple organisations at once. – deathnotification.gov.au
- Australian Electoral Commission 132 326
- Australian Taxation Office 132 861
- Banks and credit unions
- Centrelink 132 300
- Child Support 131 272
- Clubs such as the Returned and Services League
- Credit card and hire purchase providers
- Department of Veterans' Affairs 133 254
- Education provider such as school, TAFE or university
- Employers
- Executor of the will
- Family and friends
- Foreign pension authority. If the authority's details are unknown, contact Centrelink's
- International Services 131 673
- Funeral bond or insurance provider
- Funeral director
- Health benefits fund
- Health professionals such as doctor, physiotherapist, dentist, podiatrist, optometrist, hearing centre
- Hospital
- Insurance companies
- Landlord, tenants
- Local council
- Local post office
- Medicare My Aged Care
- Professionals such as solicitor, accountant, financial advisor
- Public services such as library and state authorities
- Public Trustee
- Religious advisor
- Social worker
- Superannuation fund
- Utilities such as gas, electricity and phone companies
- Vehicle registration and licensing authorities